

Cooperative Agricultural Support Services Authority
Notice of Regular Teleconference Meeting of Board of Directors

In accordance with the requirements of California Government Code section 54950, *et seq.*, notice is hereby given of a regular teleconference meeting of the Board of Directors of the Cooperative Agricultural Support Services Authority. This meeting shall be held in person and via teleconference. The meeting will be conducted in accordance with California Government Code section 54953(e)(1)(a) at the following time and locations:

Meeting Date: **Thursday, January 26, 2023, 1:30 p.m.**

Meeting Locations: 1776 Tribute Road, Suite 215, Sacramento, CA 95815

173 Tom Bell Road, Weaverville, CA 96093

70 Cottonwood Street, Woodland, CA 95695

The public is invited to participate in person or remotely via the following:

Public Participation Zoom Conference:

<https://us02web.zoom.us/j/84415972864?pwd=TXV6VTJBQmxKWnBSYXJ3VXR5ZUliQT09>

Meeting ID: 844 1597 2864

Passcode: 158184

Dial-In by Phone Instructions:

Dial-In Number: 1 (669) 900-9128 US

Meeting ID: 844 1597 2864

Passcode: 158184

AGENDA

1. Call to Order & Roll Call
Directors: Angela Blanchard, Humberto Izquierdo, Arima Kozina
2. Executive Officer's Report, presented by Executive Officer Sabrina L. Thomas.

CONSENT CALENDAR ITEMS

3. Approve Minutes of October 27, 2022, Regular Teleconference Board Meeting.

NEW BUSINESS ITEMS

4. Financial Review, presented by Raechelle Gibbons, Chief Financial Officer
5. Adopt Updated 2023 CASS Employee Handbook, presented by Executive Officer, Sabrina L. Thomas.
 - Resolution 2023-01: Adopt Updated 2023 CASS Employee Handbook.

Cooperative Agricultural Support Services Authority JPA

Board of Directors

Regular Teleconference Meeting

January 26, 2023

6. Authorize the Executive Officer to increase authorization for honorarium/achievements from \$200 to \$500 per recognition.
 - Resolution 2023-02: Adopt Resolution to increase authorization for honorarium/achievements from \$200 to \$500 per recognition.
7. Adopt Resolution honoring retiring Chief Financial Officer Raechelle Gibbons for her long-term service to CASS.
 - Resolution 2023-03: Adopt Resolution honoring Raechelle Gibbons.
8. Adopt Resolution authorizing Executive Officer to enter into a contract for Chief Financial Officer and Accounting Services with Kimberly Yost.
 - Resolution 2023-04: Authorizing Executive Officer to enter into a contract for Chief Financial Officer and Accounting Services with Kimberly Yost.

Announcements or Updates from Board Members

Next Board Meeting is scheduled for Thursday, April 20, 2023, at 1:30 p.m.

PUBLIC ADDRESSES ON MATTERS NOT ON THE AGENDA

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of CASS. Members of the public who wish to address a specific agenda item are requested to offer their comments during consideration of that item.

ADJOURNMENT

NOTES:

The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Clerk as soon as possible.

The Board Clerk may be reached at 1776 Tribute Road, Suite 215, Sacramento, California 95815, or by telephone at (916) 445-1286.