

COOPERATIVE AGRICULTURAL SUPPORT SERVICES AUTHORITY

Notice of Regular Teleconference Meeting of Board of Directors

In accordance with the requirements of California Government Code section 54950 *et seq.* and Executive Order N-29-20, notice is hereby given of a regular teleconference meeting of the Board of Directors of the Cooperative Agricultural Support Services Authority. This meeting shall be held at the following date and time:

Meeting Date: Thursday, April 9, 2020, 1:30 p.m.

IN LIGHT OF COVID-19 RESTRICTIONS ON PUBLIC GATHERINGS, THE PUBLIC IS INVITED TO PARTICIPATE IN THE OPEN SESSION OF THE MEETING VIA PHONE:

Public Participation Dial-In: 877-238-3903
Passcode: 6655460

AGENDA

1. Call to Order & Roll Call
Directors: Kevin Masuhara, John Young, Angela Blanchard
2. **CLOSED SESSION**
 - Public Employment (Government Code Sec. 54957)
Title: Executive Officer
 - Conference with Labor Negotiator (Government Code Sec. 54957.6)
Agency Designated Representative: Board Chair
Unrepresented Position: Executive Officer

RESUME OPEN SESSION

3. Executive Officer's Report

CONSENT CALENDAR ITEMS

4. Approve Minutes of December 12, 2019 Regular Teleconference Board Meeting
5. Approve Minutes of January 21, 2020 Special Teleconference Board Meeting
6. Approve Minutes of February 25, 2020 – Special Teleconference Meeting of Ad Hoc Committee
7. Approve Minutes of March 17, 2020 – Special Teleconference Board Meeting
8. Approve Minutes of March 24, 2020 Special Teleconference Board Meeting

NEW BUSINESS ITEMS

9. CASS Financial Review for February 2020, presented by Controller Raechelle Gibbons
 - Discussion item, no action required

Cooperative Agricultural Support Services Authority JPA

Board of Directors

Regular Teleconference Meeting

April 9, 2020

10. Approve Updated Changes to 2020 CASS Employee Handbook including COVID-19 Policies, presented by HR Consultant Sabrina Thomas

- Resolution: Adopt Updated 2020 CASS Employee Handbook

11. COVID-19 HR Developments and Updates, presented by HR Consultant Sabrina Thomas

- Discussion item, no action required

12. Resolution: Appointing Executive Officer of CASS; (alternatively, delegation to Board Chair for appointment of Interim Executive Officer of CASS)

13. Resolution: Delegation of Power to Sign Checks

14. Resolution: Appointing Clerk of the CASS Board

15. Resolution: Honoring Marchelle Meyer on her Retirement from CASS

PUBLIC ADDRESSES ON MATTERS NOT ON THE AGENDA

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of CASS. Members of the public who wish to address a specific agenda item are requested to offer their comments during consideration of that item.

ADJOURNMENT

NOTES:

The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Clerk as soon as possible.

The Board Clerk may be reached at 1776 Tribute Road, Suite 215, Sacramento, California 95815, or by telephone at (916) 445-3653.