

Cooperative Agricultural Support Services Authority
Notice of Regular Teleconference Meeting of Board of Directors

In accordance with the requirements of California Government Code section 54950, *et seq.*, notice is hereby given of a regular teleconference meeting of the Board of Directors of the Cooperative Agricultural Support Services Authority:

This meeting will be conducted as teleconference meeting at the location noted below. Remote teleconference access is provided for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item.

Meeting Date: Thursday, August 24, 2023, 1:30 p.m.

Meeting Locations: 1776 Tribute Road, Suite 215, Sacramento, CA 95815
70 Cottonwood St., Woodland, CA 95695

The public is invited to participate in the meeting via the following:

Public Participation Zoom Conference:

<https://us02web.zoom.us/j/84415972864?pwd=TXV6VTJBQmxKWnBSYXJ3VXR5UliQT09>

Meeting ID: 844 1597 2864

Passcode: 158184

Dial-In by Phone Instructions:

+1 669 900 9128 US (San Jose)

Meeting ID: 844 1597 2864

Passcode: 158184

AGENDA

1. Call to Order & Roll Call

Directors: Arima Kozina, Angela Blanchard, Humberto Izquierdo

2. Executive Officer's Report, presented by Executive Officer Sabrina L. Thomas.

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CONSENT CALENDAR ITEMS

3. Approve Minutes of April 20, 2023, Regular Board Meeting.
4. Approve Minutes of July 28, 2023, Special Teleconference Board Meeting.
5. Approve Minutes of August 4, 2023, Special Teleconference Board Meeting.

NEW BUSINESS ITEMS

6. CASS Financial Review for Estimated Year End FY 2022-2023, presented by Executive Officer, Sabrina L. Thomas.
7. Accept CASS Employee Handbook Updates for 2023, presented by Executive Officer, Sabrina L. Thomas.
 - Resolution 2023-10: Accepting the Updated CASS Employee Handbook.
8. Application to Contract for Social Security Benefits - Section 218 Agreement allowing employees to contribute to social security insurance, presented by Executive Officer, Sabrina L. Thomas.
9. Application to Contract for Optional Roth Contribution Provisions under the 457(b) deferred compensation plan allowing employees to elect to participate in the in-plan Roth Conversions, presented by Executive Officer Sabrina L. Thomas.
10. Authorize the Executive Officer to engage a Certified Public Accounting firm to provide CPA and financial services to CASS, presented by Executive Officer Sabrina L. Thomas.
 - Resolution 2023-11: Authorizing the Executive Officer to contract with a CPA firm to provide financial services to CASS.

CLOSED SESSION

Once the closed session has ended, the board meeting will be reconvened in open session. The Chair will then make any announcements required by the Brown Act relative to reportable actions taken during the closed session.

A. Public Employee Performance Evaluation (Government Code, § 54957(b)(1))

Employee: Executive Officer

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B. Conference with Labor Negotiators (Government Code, § 54957.6)

Agency Designated Representative: Board Chair

Unrepresented Employee: Executive Officer

RECONVENE FROM CLOSED SESSION

Report Out of Closed Session, if any.

11. Discussion regarding Executive Officer Benefits.

- Consider Adoption of Resolution 2023-11 Approving 2023 Executive Officer Benefits.

Announcements or Updates from Board Members

Next Board Meeting is scheduled for Thursday, January 25, 2024, at 1:30 p.m.

PUBLIC ADDRESSES ON MATTERS NOT ON THE AGENDA

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of CASS. Members of the public who wish to address a specific agenda item are requested to offer their comments during consideration of that item.

ADJOURNMENT

NOTES:

The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Clerk as soon as possible.

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The Board Clerk may be reached at 1776 Tribute Road, Suite 215, Sacramento, California 95815, or by telephone at (916) 445-1286.

DISTRIBUTED PUBLIC RECORDS Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the CASS office at 1776 Tribute Road, Suite 215, Sacramento, CA 95815 and will be made available to the public on the CASS website at agsupport.org. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.